

## ESTABLISHED PRACTITIONERS APPLICATION FORM

Document:	Established Practitioners Application Form
Version:	1.3
Date:	January 2024
Date of Next Review:	January 2025
Classification:	Public

Please return this form together with:

- (i) your application form; and
- (ii) the requested copies of your BMIF returns
- (iii) the requested print-out of your professional diary for the next 6 months marked **“Private and Confidential”**, to:

By post:	By email:
Andrew Singer KC – Head of Chambers Kings Chambers 36 Young Street Manchester, M3 3FT	<a href="mailto:dandres@kingschambers.com">dandres@kingschambers.com</a>

### *Kings Chambers*

**T:** 0345 034 3444  
**E:** [clerks@kingschambers.com](mailto:clerks@kingschambers.com)

### *Manchester*

36 Young Street,  
Manchester, M3 3FT  
**DX:** 718188 MCH 3

### *Leeds*

5 Park Square,  
Leeds, LS1 2NE  
**DX:** 713113 LEEDS PARK SQ

### *Birmingham*

Embassy House, 60 Church Street,  
Birmingham, B3 2DJ  
**DX:** 13023 BIRMINGHAM

## SECTION 1: PERSONAL DETAILS

Full Name:	
Address (Home):	
Address (Correspondence):	
Contact Email:	
Contact Tel:	

## SECTION 2: EDUCATION & QUALIFICATIONS

Please provide details of undergraduate/postgraduate/professional qualifications:
---

Other qualifications, membership of professional bodies, awards, scholarships held etc.:
--

Date called to the Bar:
-------------------------

Date of call:	
Inn of call:	

### SECTION 3: CAREER HISTORY / PRACTICE

Please provide details of your current practice:

Please provide details of your previous career history:

Please provide details of your aspirations for your future practice:

Please provide details of experience/relevant skills/further information:

Why have you applied to Kings Chambers:

In what specific respects do you believe that a successful applicant will over time;

- (i) benefit their practice and
- (ii) benefit Kings Chambers

Please include any other information which you want us to consider:

#### SECTION 4: REFERENCES

References will only be taken up upon a provisional decision by the Recruitment Committee to recommend you for tenancy at Kings Chambers.

Name:	
Address:	
Contact Email:	
Contact Tel:	

Name:	
Address:	
Contact Email:	
Contact Tel:	

Name:	
Address:	
Contact Email:	
Contact Tel:	

## SECTION 5: APPLICANT DECLARATION & DATA CONSENT

The information you have provided on this application form will be used for the purposes of processing your application with Kings Chambers. All of the information collected in this form is necessary and relevant for the purposes of assessing the suitability of applicants and we will use the information provided for recruitment purposes only. Data supplied to us is treated in strict confidence and is managed and processed in line with the data protection and information security protocols in place in our organisation and in accordance with relevant data protection legislation including the General Data Protection Regulation (GDPR) and Data Protection Act 2018.

Should you be successful in your application, the information provided, and any such other further information which may be gathered in relation to recruitment and selection will be subsequently used for the administration of your membership with Kings Chambers.

If your application is unsuccessful, we will securely destroy this form and any associated documents 12 months following your application.

For more information regarding how we use the data you have provided to us please refer to our Privacy Notice which is available on our website: <https://kingschambers.com>

### DECLARATION

*Please read the following statements and sign and date to confirm your acceptance.*

- I declare that the information I have given in this application form is accurate and true;
- I understand that providing misleading or false information may disqualify my application;
- I confirm that I have not used any AI tools, such as ChatGPT, to help me formulate the answers to the questions that I have been asked in this application form and that my responses are my sole creation and original work.
- I have read and understood the conditions set out in the Data Consent section and I hereby give my consent for the information given within this application form to be processed by Kings Chambers in accordance with the General Data Protection Regulation (GDPR) and Data Protection Act 2018;
- I can confirm that, to the best of my knowledge, there is nothing that would prevent me from undertaking the membership I have applied for.

**Name (Print):**

**Signature:**

**Date:**

## EQUALITY & DIVERSITY MONITORING FORM

Kings Chambers wishes to ensure that we are able to recruit, develop and retain the most talented barristers, pupils, and staff to our Chambers. We value the diversity of backgrounds, skills, and experiences found in our Chambers, and actively promote an inclusive culture where all our members, pupils and staff are able to flourish.

As part of meeting our commitments to equality, diversity and inclusion, we collect and analyse statistical information on applicants who apply for positions here. This enables us to ensure that we continue to attract and select our members, pupils and staff solely on the basis of talent and the potential to succeed.

**You can access and submit a copy of our E&D Monitoring Form by clicking on this [link](#).**

**Alternatively, you can copy and paste the following URL into a browser:**

**<https://www.smartsurvey.co.uk/s/U8B6SQ/>**

Please note that you are not obligated to complete the E&D form as the provision of equality and diversity data is done on a voluntary basis. In the event you do supply your equality and diversity data to us it will be held in strict confidence in accordance with the data protection protocols set out within Chambers and only used for the purposes of monitoring equality and diversity statistics within the recruitment process. The data will only be accessible to those who are authorised to view it within Chambers which includes the Chambers Compliance Manager, the Equality & Diversity Officers, and the Recruitment Committee. For more information about how we process your data, please refer to our Privacy Notice – Recruitment which is available on our website.

Please answer each question in turn by choosing one option only, unless otherwise indicated. If you do not wish to answer the questions, please select the option “Prefer not to say” rather than leaving the question blank.